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New guidance available to view Occupational Health referral status

A new guidance document has been added to the [Referral to Occupational Health](#) page on the staff intranet to help colleagues view the status of referrals submitted through Cority.

The new resource provides [step-by-step instructions](#) to help managers and colleagues quickly check the progress of referrals and understand current case status.

The guide explains how to:

- Log in to Cority using your username provided by Occupational Health
- Access the “My Dashboards” section from the home page
- Use the search function to locate “Management Referral Statuses”
- View a list of previous referrals and see whether cases are open, discharged or pending appointment

The document has been developed to make it easier to track referrals and improve visibility throughout the Occupational Health process.

Colleagues who submit Occupational Health referrals are encouraged to familiarise themselves with the guidance and refer to the document whenever they need to check referral progress.

The document is available now on the Referral to Occupational Health page on the staff intranet.