

Date: 23rd April 2026

New corporate document templates

New corporate document templates are now available on the intranet for the following:

- Action log template
- Agenda template
- Board and Committee report template
- Chair's report template
- Minutes template
- One-page briefing note template
- Report for other meetings template
- Terms of Reference template

Click [here](#) to view the new templates.

Please delete any previous version you may have downloaded.