

Date: 19th March 2026

Coming soon: small change to note type selection in Millennium

A small improvement is coming soon to the way notes are created in Millennium to help support more accurate clinical documentation.

Currently, when a new note is created, the system may automatically select the last note type used. While this can be convenient, it can sometimes result in the wrong note type being recorded if it is not updated.

To support better documentation practices, Millennium will soon be updated so that no note type is automatically pre-selected. Instead, staff will be asked to select the appropriate note type each time they create a note.

For most users, this will be a very small change to how the system works and should not significantly affect day-to-day workflows.

To make this easier, staff can set up personal note types to quickly access commonly used options. Further guidance, including a crib sheet, is available [here](#).

An example of how the drop-down menu will look is included below.

A further reminder will be shared with staff ahead of the update confirming the go-live date.

Thank you for your support in helping ensure patient records remain clear and accurate.

