NOTIFICATION OF NEW POST (v5) EC7-

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| To be completed by Recruiting Manager | |
| **Division** |  |
| **Ward/ Department** |  |
| **Recruiting Manager** |  |
| **Effective Date** | 01/01/2022 |
| **Position Title** |  |
| **Cost Centre** |  |
| **Staff Group** |  |
| **Job Evaluation Number** |  |
| **Does this post require Professional Registration** | If ‘Other’ please specify |
| **Payband\*** |  |
| **\*If pay band is Medical & Dental – please specify Job Role, e.g Consultant, F1, F2, Nodal Point etc** |  |
| **Type of DBS Disclosure Required**  (To enable decision ctrl+click for [DBS eligibility tool | NHS Employers](https://www.nhsemployers.org/articles/dbs-eligibility-tool)) |  |
| **Is a Smart Card required for this post?** |  |
| **Base Location** | If ‘Other’ please specify |
|  | |
| To be completed by Workforce Team | |
| **New Position Number:** |  |
| **Subjective** |  |
|  | |
| **Date received by Workforce Team** | 01/01/2022 |
| **Date actioned in ESR:** | 01/01/2022 |
| **Date emailed Manager/Finance/Recruitment:** | 01/01/2022 |